
CITY OF KELOWNA

MEMORANDUM

DATE: February 2, 2005
FILE: 0360-20

TO: City Manager

FROM: Community Planning Manager

RE: 4 Pillars Health Canada Fund

REPORT PREPARED BY: Theresa Eichler

RECOMMENDATION:

THAT Council recognize that work conducted to this point by the Central Okanagan Four Pillars Coalition has expended funding from all sources, including the grant awarded by the City in 2004;

THAT Council authorize the necessary budget amendment and work necessary to administer a \$30,000 grant from Health Canada to assist the Central Okanagan Four Pillars Coalition in completing the Framework document and costing the recommended actions from the report.

THAT Council authorize the Living Positive Resource Centre Society to continue to act as a host agency in administering the Health Canada funds and work that remains to be completed on behalf of the Central Okanagan Four Pillars Coalition.

PURPOSE:

To obtain Council approval of the budget amendment and work necessary for City staff to administer a \$30,000 grant from Health Canada to support the continued work of the Central Okanagan Four Pillars Coalition in completing its Framework for Action.

BACKGROUND:

In May of 2004, Council authorized a grant not to exceed \$30,000 to the Central Okanagan Four Pillars Coalition to fund the development of a Framework for Action, based on the 4 Pillars approach to addictions in the Kelowna area. This money has now been awarded and spent. The majority of the cost was for consulting fees and other minor costs including facilities rental and advertising. A summary of expenses incurred during the timeframe of the City's funding is attached.

Partway through this work, it became evident that completion of the Framework, along with practical recommendations on funding the various actions, could not be completed without additional funding. City staff applied to Health Canada under the Drug Strategy Initiative for a grant on behalf of the Central Okanagan 4 Pillars Coalition in September of 2004. A work plan with a budget, that were included with the application, are attached. By the end of 2005, Health Canada staff was able to confirm that a \$30,000 grant had been awarded. The funding agreement was signed by City staff in mid-January, 2005 and payment for the first installment of the grant was received February 1st, 2005. This funding is to cover work from the beginning of December, 2004, to be completed by the end of March, 2005.

The Steering Committee for the Coalition has 38 participating members. There are also several sub-committees, one to address each of the 4 pillars: Prevention; Treatment; Enforcement and Harm Reduction. There are also sub-committees to deal with other issues such as communication and media relations. The City has participated in these activities with attendance by staff (Community Planning Manager, Director of Planning & Corporate Services, RCMP staff) to Steering Committee meetings, where scheduling allows it and by Councillor Shepherd to Steering Committee meetings. The meeting venue for the Steering Committee is the Community Hall at the Martin Centre, which is leased by the City to the Okanagan Boys & Girls Club. Meeting space for the Prevention Sub-Committee is also provided free of charge at City Hall. The executive of the Coalition has also met with staff at City Hall to monitor the work underway and determine next steps. The City has therefore provided support on a continual basis. Support, in terms of in-kind provision of administrative costs and meeting space, as well as staff time, would continue.

REPORT:

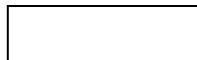
Since there were so many agencies reviewing the document and, considering the volume of information that needed to be assimilated to arrive at the final draft, the publication of the document is about three months behind the intended schedule (see attached work plan). In November, 2004, the Coalition presented a preliminary report to City Council identifying recommended actions that were being developed, based on community and service provider consultations that have been taking place over the last year. Each Pillar subcommittee also identified services and gaps as part of the exercise. The final version of the Central Okanagan Framework for Action is being released the third week of February and a hiring process is underway to obtain a consultant to do a financial analysis of the more immediate of the 26 recommended actions. There is a very short time frame to finalize and cost the recommended actions to bring forward to the public and to municipal councils. Information regarding the activities of the Coalition has been available on the web site for the past year:
<http://4pillars.livingpositive.ca/>

Next steps, when the Health Canada funding is completed, will be for the Coalition to work with municipalities, provincial and federal government bodies and service providing agencies to develop an agreement, based on the Vancouver Agreement that will set out actions and responsibilities by the area of jurisdiction that they fall under, that will work together to address drug addiction in the Central Okanagan.

Further funding towards the development of an Agreement may be available through Health Canada's Drug Strategy. A call for proposals has been made for this next round of funding and applications are due by the end of February. Funding from other sources must also actively be sought by the Coalition.

Theresa Eichler, MCIP
Community Planning Manager

Approved for Inclusion



David Shipclark
Manager, Community Development & Real Estate

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Central Okanagan Four Pillars Coalition

Treatment/Prevention/Enforcement/Harm Reduction

As of August 15, 2004

	In-Kind	City of Kelowna	Lake Country	Interior Health	Budget	Actual	Difference
Revenue		\$30,000	\$2,982	\$3,626	\$36,608	\$36,608	\$0
Expense							
Advertising	\$2,500	\$4,950	\$450	\$0	\$5,400	\$5,680	-\$280
Office Supplies	\$500	\$494	\$45	\$0	\$539	\$50	\$489
Printing & Copying	\$500	\$3,300	\$300	\$0	\$3,600	\$482	\$3,118
Phone/Fax	\$150	\$494	\$45	\$0	\$539	\$50	\$489
Travel/Local Area	\$150	\$396	\$36	\$0	\$432	\$100	\$332
Facilities Rentals	\$750	\$500	\$0	\$0	\$500	\$495	\$5
Supplies for Consultations	\$315	\$650	\$150	\$0	\$800	\$262	\$538
Consumer Consultation	\$0	\$4,716	\$356	\$3,626	\$8,698	\$3,846	\$4,852
Coordinator/Consultant	\$0	\$14,500	\$1,600	\$0	\$16,100	\$7,520	\$8,580
Unrecoverable GST	\$0	\$0	\$0	\$0	\$0	\$288	-\$288
Total before Volunteer Time	\$4,865	\$30,000	\$2,982	\$3,626	\$36,608	\$18,772	\$17,836
Difference					\$0	\$17,836	

Work Plan – September to December

Objectives	Activities	Timetable	Person Responsible	Expected Outcomes
Develop a "made in the Central Okanagan" Four Pillars Framework for Action	Data Analysis and Research – From Community Consultations, On Line Survey, Research and additional in depth survey of services provided and identified gaps through one on one interviews with current service providers in the Community	September - November	Consultant and Volunteer members of the Steering Committee and the Sub Groups of Prevention, Treatment, Enforcement and Harm Reduction	A Data Bank of current Services in the Community and information on how referrals are handled and solutions on how to better address the current issues
	Shaw Cable Programming on the Four Pillars Coalition: Who, What, Why and Where....a series of interview with key individuals involved over the past year. To be broadcast on Shaw Cable weekly	September – November	Consultant and Volunteer Members of the Steering committee and the Sub Groups of Prevention, Treatment, Enforcement and Harm Reduction	To keep the community informed of what is happening within their communities on the development of the Framework work Action.
	Work on the initial draft of the Framework for Action	September	Consultant and Chairs of the Committees	Formulating the Report and drafting of the Framework

Objectives	Activities	Timetable	Person Responsible	Expected Outcomes
	Work on the Development of an Implementation Plan including the Cost Assessment of the Implementation Plan. Develop Terms of Reference for the Plan and the hiring of a Consultant to do the Cost Assessment to be included as an Appendix to the Framework for Action	September	Consultant and Chairs of the Committees	An Implementation Plan for the Framework for Action
	Steering Committee Meeting	September 30, 2004	Consultant and All members of the Steering Committee and the Sub Groups of Prevention, Treatment, Enforcement and Harm Reduction	1 st Draft released to the Steering Committee Outline, information of data collection and analysis, Financial Update and status of the Implementation Plan
	Additional Data Collection and Feedback from the Steering Committee on the " 1 st Draft"	October 1 –15, 2004	Consultant and All members of the Steering Committee and the Sub Groups of Prevention, Treatment, Enforcement and Harm Reduction	Identify missing information, revision of the outline and additional data
	2 nd Draft available on Website	October 27, 2004	Consultant and Chairs of the Committees	To provide Access for the Steering Committee to the Draft

Objectives	Activities	Timetable	Person Responsible	Expected Outcomes
	Steering Committee Meeting	October 28 th , 2004	Consultant and All members of the Steering Committee and the Sub Groups of Prevention, Treatment, Enforcement and Harm Reduction	Review of 2 nd Draft of the Framework for Action and facilitation of the Community Forum
	Community Forum Update	November 3, 2004	Consultant and All members of the Steering Committee and the Sub Groups of Prevention, Treatment, Enforcement and Harm Reduction	To report back to the community on the Framework for Action and receive feedback and input for the final report
	Make a Presentation to all the Mayors and Councils and the Board of the Regional District – to be arranged by the Mayors – One Presentation	November 25, 2004	All members of the Steering Committee and the Sub Groups of Prevention, Treatment, Enforcement and Harm Reduction	To report back with recommendations on how to address the issues of drugs and addiction in the Central Okanagan
	Press Conference by the Mayors immediately following the Presentation	November 25, 2004	Steering Committee Executive and the Mayors and CORD Board Chair	To present the where we go from here
Develop a “Central Okanagan Agreement” with the different levels of Government	Establish a Separate Committee to discuss and start the “inter governmental” communications process	September -December	Members of the Steering Committee, City of Kelowna, CORD, Peachland, Lake Country, Province and Federal Governments	To work to develop an urban development agreement including <ul style="list-style-type: none"> • Health and Safety • Substance Misuse Community Capacity between the Central Okanagan (Kelowna) the Province of BC and the Government of Canada to fund the resources needed.

Budget – September 04 – December 04

Revenue:

City of Kelowna - Health Canada	\$30,000
In Kind-Volunteer Time and Supplies	<u>\$24,475</u>
	<u>\$54,475</u>

Expenses:

Advertising	\$2,500
Office Supplies	\$500
Printing & Copying	\$842
Phone/Fax	\$300
Travel/Local Area	\$300
Facilities Rentals	\$1,500
Supplies for Consultations	\$350
Data Gathering & Analysis	\$10,108
Implementation Cost Assesement	\$15,500
Volunteer In Kind Time	<u>\$22,575</u>
Total	<u>\$54,475</u>